



## Vernham Dean Gillum's Primary School

### Charging and Lettings Policy

Approved by Cttee  
(Signature Chair of Cttee)

Date

#### 1 Introduction

- 1.1 All the education we provide during normal school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of individual or group music tuition.

#### 2 Voluntary contributions

- 2.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents and carers to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents or carers have not paid any contribution. We do not treat these children differently from any others.
- 2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents and carers have a right to know how each trip is funded, and the school provides this information on request.
- 2.3 The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:
- visits to museums;
  - sporting activities which require transport expenses;
  - outdoor adventure activities;
  - visits to or by a theatre company;
  - school trips;
  - musical events.

#### 3 Residential visits

- 3.1 If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education. However, we do make a charge to cover the costs of board, lodging and travel expenses. If parents are experiencing financial difficulty they are invited to write in confidence to the headteacher.

#### 4 Music tuition

- 4.1 All children study music as part of the normal school curriculum. We do not charge for this.
- 4.2 There is a charge for individual or group music tuition if this is not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers and we make a charge for these lessons. If parents are experiencing financial difficulty they are invited to write in confidence to the headteacher.

We give parents information about additional music tuition at the start of each academic year.

#### 5 Swimming

- 5.1 The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents and carers when these lessons are to take place, and we seek the written permission of parents for their children to take part.

#### 6 Clubs

- 6.1 The school sometimes offers additional after school clubs run and organised by qualified coaches/teachers who are not members of the school staff. We may make a small charge for these sessions.

#### 7 Lettings

- 7.1 It is the school's policy not to let the premises as we do not have appropriate rooms or equipment. If however, letting of the premises should occur, then the charging policy would conform to HCC/HEA guidelines.